|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Job Title: | Vehicle assessment technician | Grade: | Band 6 | |
| Reports to: | Area Manager | Date: |  | |
| Department: | Business Roadside department |  | |
| Function: | BCA outdoor |  | |
| Location: | Various |  | |

|  |  |
| --- | --- |
| Job Description Summary |  |
| * To provide a quality, professional and effective Assessment of Clients vehicles against pre-specified criteria * Provide advice and assistance within own area of competence, ensuring that in other cases where client requires information, or assistance are directed to the appropriate Team Leader or service or department. | |
| Responsibilities |  |
| * Contribute to the effective operation and commercial benefit of business by providing a vehicle Mechanical Report to business customers/organisations. * Promote the and its services by projecting an efficient and professional image at all times. * Carry out vehicle checks to a high standard on client’s premises against set criteria within set time frames. * Must be literate/numerate and able to write/read English. * Able to work on site without direct supervision from their line manager/superior. * Working times will be flexible and may cover bank holidays and evenings and weekends. * Ensure the optimum use of time and costs when undertaking diagnostic work. * Ensure any equipment issued is kept safe and used as per training and is recharged every night or as required. * Use all PPE issued equipment as required and ensure compliance with any site-specific H+S instructions given by the clients. * Maintain a high level of knowledge in the field of automotive systems ensuring that all equipment tooling can be used in an efficient and correct manner. * Promote the and its services by projecting an efficient and professional image at all times. * Work to issued codes of conduct covering personal standards * Maintain to a high standard of serviceability and cleanliness all of the equipment, Uniform and tooling issued, reporting any loss, theft or breakage to line manager immediately * Ensure Treating Customers Fairly (TCF) is embedded in the culture of the to deliver the six customer outcomes of right culture, right information, right delivery, right targeting, right advice, and right post sales treatment.   **Health and safety requirements**  Conduct yourself, and carry out work, to ensure compliance with the Company’s Health, Safety and Environmental Policies. | |
| The Individual |  |
| **Capability, Knowledge and Experience:**  Essential:   * Mechanical qualifications at L2 City and Guilds or L2 NVQ in mechanics or Equivalent * Literate and Numerate in English * Thorough * Accurate * Good timekeeper * Flexible * Physically fit * Able to work out doors in all weathers * Driving licence (car) with max 6points * Able to get to client’s site (no company vehicle provided) * 2 Good references, 1 being from the previous employer.   Desirable:   * Willingness to progress * Ability to work independently and as part of an onsite team * Ability to work with other workers not employed by the on the same working site * Previous car inspection or appraisal work * Previous mot experience   Qualifications:   * L2 City and guilds in mechanical (or above) * L2 NVQ in mechanical (or above) * Must be able to attend a residential training period of up to 2 weeks | |