# TITLE: Solicitor (FTC) DATE: DECEMBER 2021

### BUSINESS UNIT: Finance GRADE: D

### REPORTS TO: Head of Corporate Legal

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| ROLE AND CONTEXT | NEED TO DO | NEED TO KNOW | **NEED TO BE** |
| **Purpose:**  Provides legal / technical advice and guidance to all business divisions of the RAC Group.  **Dimensions:**   * A wide range of legal/technical issues allocated by Head of Legal. * Works independently with established policies and procedures with supervision as required. * Management of legal risks and management of internal stakeholders. | To provide pragmatic, commercial legal advice and support to the RAC Group including:   * Drafting, reviewing, negotiating and advising on a board range of commercial agreements, including those relating to IT and IP, insurance, brand licensing, and marketing. * Providing legal advice on a range of issues, including but not limited to the cost-effective resolution of contentious matters. * Building and maintaining strong relationships with internal stakeholders and business partners. * Identifying legal risks and communicating these to the Executive for risk acceptance in accordance with established procedures. * Liaising with external advisers as appropriate. | **Qualifications:**   * Commercial Solicitor: 4+years post-qualification experience with particular experience in technology.   **Skills/Knowledge:**   * Excellent verbal and written communication skills. * Strong organisational skills with an ability to produce work to tight deadlines with attention to detail. * Mature and proactive, with the ability to work independently as well as being a team player. * Strong commercial acumen and pragmatism is essential – solution focussed and able to demonstrate innovative thinking. * Understanding of the financial services industry/markets an advantage. * You will have post qualification commercial contracts experience either in house or in practice. | **Adherence to the RAC Hero Values:**  **Handling it together:**   * I care about our impact on others and I do the right thing by acting with integrity and being fair. * I share ideas and work across functions to achieve the best results for the business. * I demonstrate the courage to positively challenge others.   **Exceptional service**   * I keep the best interests of our Customers and Colleagues at the heart of everything I do. * I go the extra mile to enhance our customer's experience, both internally and externally – delivering excellent results and service, every time. * I understand the business strategy and make sure our work supports our goals.   **Raise the bar**   * I'm driven and ambitious to be the best I can be and always look for ways to improve. * I challenge myself and others to do better every time and set stretching targets. * I never stop learning – actively seeking ideas and opinions from other people, learning from my mistakes and sharing my learnings with others.   **Own it**   * I lead by example – I do what I say I will and take ownership of issues and solutions. * I'm trusted to be part of the solution and achieve the right outcomes for Customers and Colleagues. * I'm passionate and committed to making a positive difference. |