# TITLE: Solicitor (FTC) DATE: DECEMBER 2021

### BUSINESS UNIT: Finance GRADE: D

### REPORTS TO: Head of Corporate Legal

|  |  |  |  |
| --- | --- | --- | --- |
| ROLE AND CONTEXT | NEED TO DO | NEED TO KNOW | **NEED TO BE** |
| **Purpose:**Provides legal / technical advice and guidance to all business divisions of the RAC Group. **Dimensions:*** A wide range of legal/technical issues allocated by Head of Legal.
* Works independently with established policies and procedures with supervision as required.
* Management of legal risks and management of internal stakeholders.
 | To provide pragmatic, commercial legal advice and support to the RAC Group including:* Drafting, reviewing, negotiating and advising on a board range of commercial agreements, including those relating to IT and IP, insurance, brand licensing, and marketing.
* Providing legal advice on a range of issues, including but not limited to the cost-effective resolution of contentious matters.
* Building and maintaining strong relationships with internal stakeholders and business partners.
* Identifying legal risks and communicating these to the Executive for risk acceptance in accordance with established procedures.
* Liaising with external advisers as appropriate.
 | **Qualifications:*** Commercial Solicitor: 4+years post-qualification experience with particular experience in technology.

**Skills/Knowledge:*** Excellent verbal and written communication skills.
* Strong organisational skills with an ability to produce work to tight deadlines with attention to detail.
* Mature and proactive, with the ability to work independently as well as being a team player.
* Strong commercial acumen and pragmatism is essential – solution focussed and able to demonstrate innovative thinking.
* Understanding of the financial services industry/markets an advantage.
* You will have post qualification commercial contracts experience either in house or in practice.
 | **Adherence to the RAC Hero Values:****Handling it together:*** I care about our impact on others and I do the right thing by acting with integrity and being fair.
* I share ideas and work across functions to achieve the best results for the business.
* I demonstrate the courage to positively challenge others.

**Exceptional service*** I keep the best interests of our Customers and Colleagues at the heart of everything I do.
* I go the extra mile to enhance our customer's experience, both internally and externally – delivering excellent results and service, every time.
* I understand the business strategy and make sure our work supports our goals.

**Raise the bar*** I'm driven and ambitious to be the best I can be and always look for ways to improve.
* I challenge myself and others to do better every time and set stretching targets.
* I never stop learning – actively seeking ideas and opinions from other people, learning from my mistakes and sharing my learnings with others.

**Own it*** I lead by example – I do what I say I will and take ownership of issues and solutions.
* I'm trusted to be part of the solution and achieve the right outcomes for Customers and Colleagues.
* I'm passionate and committed to making a positive difference.
 |